

Information

Dear Customer,

Please **send** the "Private Individuals' Customs Declaration" accessible on the website www.posta.hu/vam, together with the available records and documents suiting the item delivered to you, to the e-mail address postaimport@posta.hu, or fax it to **+36/1/297-11-74**.

Please indicate, if the goods have arrived for a company (clearance is not requested for a private individual)! If you ordered the item commercially, you can find information concerning the process of clearance on the thematic web site posta.hu, and you can also download the order required for commercial clearance. Please send this order to the e-mail address postavamugynokseg@posta.hu!

1. Documents to be attached in the case of ordered items:

- invoice **and/or**
- PayPal certificate **and/or**
- order confirmation (e.g.: eBay) **and/or**

The customs office may request further documents in support of the customs value.

2. In the case of gift items (from a private individual to another private individual, free of charge):

- There is no regular form used for such declaration, it needs to be made using the following data: /Sender's and recipient's data (name and address); item's postal identification number, item's exact content, value, amount, gift/

3. In the case of the personal belongings of (full-time) students staying in Hungary:

- certificate of school attendance and
- photocopy of passport

(In the case of a computer and its accessories VAT must be paid! In the case of foodstuff no relief of customs duty can be granted)

4. In the case of returnees/natural persons transferring their normal place of residence to the Community:

- document certifying having a regular continuous place of resident outside the EU for more than 12 months, and e.g.: employment contract, certificate from employer, which contains the date of termination of the employment relationship
- document certifying use of the personal property (not including foodstuff) for more than 6 months (e.g.: invoice) and
- home address ID or certificate of registration

5. Domestic returned goods returned to Hungary

- customs export document (EAD)

6. Warranty repairs

- customs export document (EAD)
- correspondence with the foreign party, if possible

Documents to be attached in the case of forwarding ordered items (when choosing point B) of the customs declaration)

- invoice **and/or**
- PayPal certificate **and/or**
- order confirmation (e.g.: eBay) **and/or**
- confirmation of bank transfer

Please indicate, if the goods are considered as dual-use items (i.e. items that can be used both for civil and military purposes), or if import is subject to other restrictions.

For further information on the clearance of postal items having a content subject to clearance, please visit Magyar Posta's website (<http://www.posta.hu/vam>), or send an e-mail to ugyfelszolgalat@posta.hu.

Information is also accessible on the web site of the National Tax and Customs Administration: www.nav.gov.hu.

Phone 06-1-421-72-35 to contact Magyar Posta's central customer service, which accepts calls between 08:00-16:00 Mondays to Thursdays, and between 08:00-12:00 on Fridays.

Please note that the method of calculation of the customs value on the basis of which the import customs duty is imposed is laid down in **Regulation 952/2013/EU on the Community Customs Code, and in Regulation 2015/2447/EU implementing the above regulation**. This means that the following costs are also added to the value of the goods actually paid/to be paid (in the case of items addressed to private individuals, arriving in postal traffic), including but not limited to costs such as: **postal charges (transportation costs)** commissions, brokerage commissions, royalties, license fees, handling and loading costs, etc.